

# Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

## A. General Information

Authorization Number: TXR040278

Reporting Year (year will be either 1, 2, 3, 4, or 5): 5

Annual Reporting Year Option Selected by MS4:

Calendar Year: X

Permit Year: 2023

Fiscal Year: \_\_\_\_\_ Last day of fiscal year: (\_\_\_\_\_)

Reporting period beginning date: (month/date/year) 01/01/2023

Reporting period end date (month/date/year) 12/31/2023

MS4 Operator Level: 2 Name of MS4: City of Rockwall

Contact Name: Amy J Williams, P.E. Telephone Number: (972) 771-7746

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A copy of the annual report was submitted to the TCEQ Region YES X NO \_\_\_\_\_  
Region the annual report was submitted. TCEQ Region 4

## B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:  
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		We are currently following the approved permit.
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		We are keeping records of the items in the approved permit.

Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X	Permittee meets the eligibility requirements.
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X	Permittee has conducted an annual review of its SWMP.

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

<b>MCM(s)</b>	<b>BMP</b>	<b>BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)</b>
1. Public Education, Outreach and Involvement	1.1 Public Notice Requirements	Yes, public outreach has made residents aware of pollutants and limited their discharge.
1. Public Education, Outreach and Involvement	1.2 NCTCOG Public Education Task Force	Yes, public outreach has made residents aware of pollutants and limited their discharge.
1. Public Education, Outreach and Involvement	1.3 Texas SmartScape	Yes, public outreach has made residents aware of pollutants and limited their discharge.
1. Public Education, Outreach and Involvement	1.4 Industrial and Commercial Education	Yes, public outreach has made industrial and commercial businesses aware of pollutants.
1. Public Education, Outreach and Involvement	1.5 Construction/Post-Construction Handout	Yes, contractors were made aware to reduce erosion and sediment in order to comply with City requirements.
1. Public Education, Outreach and Involvement	1.6 City Storm Water Webpage via NCTCOG	Yes, public outreach has made residents aware of pollutants and limited their discharge.
1. Public Education, Outreach and Involvement	1.7 Education for Elected Officials	Yes, indirect reduction by educating City Council via. a presentation on the SWMP.
1. Public Education, Outreach and Involvement	1.8 Municipal Employee Training	Yes, used training material developed by NCTCOG.
1. Public Education, Outreach and Involvement	1.9 Storm Inlet Markers	Yes, inlet markers have been installed on existing and proposed inlets throughout the city, this has informed the public to not dump illicit discharge.

<b>MCM(s)</b>	<b>BMP</b>	<b>BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)</b>
1. Public Education, Outreach and Involvement	1.10 Illicit Discharge	Yes, tracking tips allows for quicker response to spills that result in less contamination in the storm sewer system.
2. Illicit Discharge Detection and Elimination	2.1 Storm Sewer Map	Yes, indirect in that the public and City Employees are aware of all locations that illicit discharges could be found.
2. Illicit Discharge Detection and Elimination	2.2 Municipal Employee Training (Field Staff)	Yes, Construction Inspectors received Stormwater Management Training through NCTCOG.
2. Illicit Discharge Detection and Elimination	2.3 Industrial/ Commercial Storm Water Quality Information	Yes, public outreach has made industrial and commercial businesses aware of pollutants.
2. Illicit Discharge Detection and Elimination	2.4 Illicit Discharge Ordinance	Yes, the ordinances have made the City employees aware of how to properly handle illicit discharges.
2. Illicit Discharge Detection and Elimination	2.5 Detecting and Removing Illicit Discharges	Yes, this allows the City to analyze and refine existing programs that will better identify locations where discharges are occurring.
2. Illicit Discharge Detection and Elimination	2.6 Identify Allowable Non-Storm Water Discharges	Yes, allows for discharges that will not affect the City's Storm Sewer System.
2. Illicit Discharge Detection and Elimination	2.7 Illicit Discharge/Dumping Response Plan	Yes, illicit discharges are reported to the Streets & Drainage Division by phone or website allowing response teams to respond before discharges affect a wider area.
2. Illicit Discharge Detection and Elimination	2.8 On-Site Sewage Disposal Systems	Yes, the County oversees septic systems; since the County has a program in place then it is helping to reduce pollutants.
2. Illicit Discharge Detection and Elimination	2.9 Prevention of Illicit Discharges	Yes, the City has a contract with a company that will collect hazardous materials when requested.
2. Illicit Discharge Detection and Elimination	2.10 Reduction of Floatables	Yes, the City Streets and Drainage Department shall remove floatables (trash) from drainage outfalls when on site.

<b>MCM(s)</b>	<b>BMP</b>	<b>BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)</b>
2. Illicit Discharge Detection and Elimination	2.11 TCEQ Impaired Waters List	Yes, allows the City to understand if any waters in the City are impaired and determine if mitigation is required.
2. Illicit Discharge Detection and Elimination	2.12 Hazardous Waste Collection	Yes, the City has a hazardous waste contractor that collects waste when called by the residents. Allows for proper waste disposal within the City.
3. Construction Site Stormwater Runoff Control	3.1 NCTCOG iSWM Design Manual	Yes, gives the City a chance to implement any additional stormwater controls that will reduce Construction Site Illicit Discharges.
3. Construction Site Stormwater Runoff Control	3.2 Implement Design and Control Standards	Yes, Pre-Construction Meetings are held that provide the design guidelines to contractors.
3. Construction Site Stormwater Runoff Control	3.3 Implement Requirements Imposed by Code of Ordinance	Yes, it implements the requirements that allows for proper O&M during the life of construction project.
3. Construction Site Stormwater Runoff Control	3.4 Illicit Discharge/Dumping Response Plan	Yes, illicit discharges are reported to the Streets & Drainage Division by phone or website allowing response teams to respond before discharges affect a wider area.
3. Construction Site Stormwater Runoff Control	3.5 Construction Plans Review	Yes, providing construction plan review of erosion control measures ensure that adequate TCEQ storm water management measures are in place.
3. Construction Site Stormwater Runoff Control	3.6 Construction/Post-Construction Handout	Yes, handouts are given to Contractors that make them aware of stormwater permit requirements.
3. Construction Site Stormwater Runoff Control	3.7 Municipal Employee Training (Field Staff)	Yes, Construction Inspectors received Stormwater Management Training through NCTCOG.
4. Post-Construction Stormwater Management in New development and Redevelopment	4.1 NCTCOG iSWM Design Manual	Yes, gives the City a chance to implement any additional stormwater controls that will reduce Construction Site Illicit Discharges.

<b>MCM(s)</b>	<b>BMP</b>	<b>BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)</b>
4. Post-Construction Stormwater Management in New development and Redevelopment	4.2 Final Inspection	Yes, Construction Inspectors respond to complaints regarding erosion issues that are not performing properly or not properly maintained.
4. Post-Construction Stormwater Management in New development and Redevelopment	4.3 Illicit Discharge/Dumping Response Plan	Yes, illicit discharges are reported to the Streets & Drainage Division by phone or website allowing response teams to respond before discharges affect a wider area.
4. Post-Construction Stormwater Management in New development and Redevelopment	4.4 Construction/ Post-Construction Handout	Yes, handouts are given to Contractors that make them aware of stormwater permit requirements.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	BMP 5.1 City Owned Facilities and Control Inventory	Yes, allows for tracking of City facilities to determine locations of where illicit discharges can occur.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	BMP 5.2 Municipal Employee Training	Yes, used training material developed by NCTCOG.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	BMP 5.3 Contractor Oversight	Yes, ensures that storm water control measures are followed by contractors hired by the City.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	BMP 5.4 Pollution Prevention Plan and O&M (Operation and Maintenance)	Yes, identifies the O&M that is occurring and what illicit discharges can occur and what measures can be taken to eliminate.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	BMP 5.5 Storm Water System Maintenance Plan	Yes, identifies sensitive areas that accumulated waste and to help set procedures for removing.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	BMP 5.6 Municipal Waste Disposal Procedures	Yes, it identifies the municipal operations that generates waste and evaluate its procedures to see if anything needs to change.

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)</b>
1	1.1 Public Notice	Posted Annual Report	1	Annual Report	No, does not directly reduce pollutants but effects public awareness which eventually reduces pollutants.
1	1.2 Public Education	Education Campaigns	2	# of Campaigns	No, does not directly reduce pollutants but effects public awareness which eventually reduces pollutants.
		F.O.G. Campaign and 'I pledge to Doo the Right Thing" Campaign	250	Bookmarks	
			400	Flyers	
			2	City Newsletters	
1	1.3 Texas SmartScape	Flyers	250	# of flyers	No, does not directly reduce pollutants but effects public awareness which eventually reduces pollutants.
		Bookmarks	200	# of bookmarks	
1	1.4 Industrial and Commercial Education	Distribute Educational Flyer	5	Businesses	No, does not directly reduce pollutants but effects public awareness which eventually reduces pollutants.
1	1.5 Construction Notes Handouts Distributed	Construction Notes Handouts	33	# Pre-construction meetings where distributed	No, does not directly reduce pollutants but effects contractor awareness of proper erosion and sedimentation practices that are required.
1	1.6 City Storm Water Webpage via NCTCOG	NCTCOG website tracking hits	415	Website hits	No, does not directly reduce pollutants but effects public awareness which eventually reduces pollutants.
1	1.7 Education for Public Officials	Update presentation on the SWMP	1	# presentations	No, does not directly reduce pollutants but makes City Council aware of Stormwater permit requirements.
1	1.8 Municipal Employee Training	Video "Preventing Storm Water Pollution: What Can We Do."	42	# of Employees Trained	Yes, when a City Employee sees an illicit discharge or bad BMP practices, actions are taken to stop and remove pollutant.

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)</b>
1	1.9 Storm Inlet Markers	Inlet markers placed so far	33	# Pre-construction meetings	Yes, by affecting public awareness that if an illicit discharge is seen and reported to City, actions will be taken to remove the pollutant and find the source.
1	1.10 Illicit Discharge	Track number of Tips received from City website	0	# tips	Yes, when an illicit discharge is reported, immediate action is taken by the City to remove the pollutant and determine its source.
		Track Phone Calls Received	0	# phone calls	
		Fire Dept. Responses to Spills	19	# spills	
2	2.1 Storm Sewer Map Outfalls	Stormwater outfalls	48	# of Outfalls added to map	Yes, when an illicit discharge is observed at outfalls, immediate action is taken by the City to remove the pollutant and determine its source.
2	2.2 Municipal Employee Training (Field Staff)	Stormwater Management Training – BMP Maintenance & post-Construction Inspection through NCTCOG.	2	# of Field Staff Trained	Yes, when an erosion control problem or illicit discharge is observed, immediate action is taken by the City Staff to get the contractor to fix the erosion control problem or illicit discharge.
2	2.3 Industrial/ Commercial Storm Water Quality Information	Distribute Educational Flyer	5	Businesses	No, does not directly reduce pollutants but effects public awareness which eventually reduces pollutants.
2	2.4 Illicit Discharge Ordinance	Adopted Illicit Discharge Ordinance	1	# of Illicit Discharge Ordinances	Yes, the stormwater ordinance was adopted March 5, 2018. It strengthens the city's handle on stormwater problems.
2	2.5 Detecting and Removing Illicit Discharges	Storm Water System Maintenance Plan	48	# of Outfalls added to map	Yes, when an illicit discharge is observed at outfalls, immediate action is taken by the City to remove the pollutant and determine its source.

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)</b>
2	2.6 Identify Allowable Non-storm Water Discharges	Adopted ordinances that address Non-Storm Water Discharges	1	# of exist. Ordinances	Yes, the stormwater ordinance was adopted March 5, 2018. It strengthens the city's handle on stormwater problems.
2	2.7 Illicit Discharge/ Dumping Response Plan	Track number of Tips received from City website	0	# tips	Yes, when an illicit discharge is reported, immediate action is taken by the City to remove the pollutant and determine its source.
		Track Phone Calls Received	0	# phone calls	
		Fire Dept. Responses to Spills	19	# spills	
2	2.8 On-Site Sewage Disposal Systems	On-Site Sewage Disposal Systems City regulates	0	# of septic system City oversees	No, the County oversees septic systems not the City, so observation of illicit discharges is not reported to the City.
2	2.9 Prevention of Illicit Discharges	Track number of Tips received from City website	0	# tips	Yes, when an illicit discharge is reported, immediate action is taken by the City to remove the pollutant and determine its source.
		Track Phone Calls Received	0	# phone calls	
		Fire Dept. Responses to Spills	19	# spills	
2	2.10 Reduction of Floatables	Document the days that the Streets Department remove floatables	32	Days	Yes, it directly reduces how much trash/floatables are discharging into the City's waterways.
2	2.11 TCEQ Impaired Waters List	Document the number of Impaired Waters within the City	0	Impaired Waters	Yes, if a water system is found to be impaired the City will take the necessary steps to mitigate the issue.
2	2.12 Hazardous Waste Collection	Contract with a hazardous waste disposal company	1	Contract	Yes, it is a direct relation on how much hazardous waste is collected.
3	3.1 NCTCOG iSWM Design Manual	Sections of iSWM Manual adopted	1	# iSWMM Sections	Yes, these are practices used by contractors to dramatically reduce erosion and illicit discharges within the City.



<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)</b>
3	3.2 Implement Design and Control Standards	Pre-construction meeting held	33	# Pre-construction meetings held	No, does not directly reduce pollutants but effects contractor awareness of proper erosion and sedimentation practices that are required.
		Acceptance letters issued	31	# acceptance letters	Yes, directly reduces pollutants by ensuring all sites developed within the City must meet erosion and sediment control requirements.
3	3.3 Implement Requirements Imposed by Code of Ordinance	Pre-construction meeting held	33	# Pre-construction meetings held	No, does not directly reduce pollutants but effects contractor awareness of proper erosion and sedimentation practices that are required.
		Acceptance letters issued	31	# acceptance letters	Yes, directly reduces pollutants by ensuring all sites developed within the City must meet erosion and sediment control requirements.
3	3.4 Reporting Illicit Discharges	Track number of Tips received from City website	0	# tips	Yes, when an illicit discharge is reported, immediate action is taken by the City to remove the pollutant and determine its source.
		Track Phone Calls Received	0	# phone calls	
		Fire Dept. Responses to Spills	19	# spills	
3	3.5 Construction Plans Review	Plan review for all construction in City	46	# of projects review	Yes, projects reviewed to make sure compliance with SWPPP, and NOI and City Erosion Control Policies.
3	3.6 Construction Notes Handouts Distributed	Construction Notes Handouts	33	# Pre-construction meetings held	No, does not directly reduce pollutants but effects contractor awareness of proper erosion and sedimentation practices that are required.

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)</b>
3	3.7 Municipal Employee Training (Field Staff)	Stormwater Management Training – BMP Maintenance & post-Construction Inspection through NCTCOG.	2	# of Field Staff Trained	Yes, when an erosion control problem or illicit discharge is observed, immediate action is taken by the City Staff to get the contractor to fix the erosion control problem or illicit discharge.
4	4.1 NCTCOG iSWMM Design Manual	Sections of iSWMM Manual adopted	1	# iSWMM Sections under adoption	Yes, these are practices used by contractors to dramatically reduce erosion and illicit discharges within the City.
4	4.2 Final Inspection	Acceptance letters issued	31	# acceptance letters	Yes, directly reduces pollutants by ensuring all sites developed within the City must meet erosion and sediment control requirements.
4	4.3 Reporting Illicit Discharges	Track number of Tips received from City website	0	# tips	Yes, when an illicit discharge is reported, immediate action is taken by the City to remove the pollutant and determine its source.
		Track Phone Calls Received	0	# phone calls	
		Fire Dept. Responses to Spills	19	# spills	
4	4.4 Construction Notes Handouts Distributed	Construction Notes Handouts	33	# Pre-construction meetings where distributed	No, does not directly reduce pollutants but makes contractor aware of proper erosion and sedimentation practices that are required.
5	5.1 City Owned Facilities and Control Inventory	Number of facilities	14	# of Facilities inventoried	Yes, City awareness of what the City has and what can possibly pollutants can be at the facility.
5	5.2 Municipal Employee Training	Video "Preventing Storm Water Pollution: What Can We Do."	42	# of Employees Trained	Yes, when a City Employee sees an illicit discharge or bad BMP practices actions are taken to stop and remove pollutant.

<b>MCM</b>	<b>BMP</b>	<b>Information Used</b>	<b>Quantity</b>	<b>Units</b>	<b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)</b>
5	5.3 Contractor Oversight	Contractors doing work for city	57	# of Contractors	Yes, by making City aware of number of contractors needing to be overseen in the City.
5	5.4 Pollution Prevention Plan and O&M	Type of O&M Projects that may require SWPPP	0	Type of O&M Projects that may require SWPPP	Yes, this is a direct reduction in pollutants in that practices are put in place to control pollutants. Large scale projects are classified as CIP projects and have SWPPP's.
5	5.5 Storm Water System Maintenance Plan	Storm Water Maintenance plan	124.5	Miles of City streets swept	Yes, reduces pollutants by accounting for proper maintenance and inspection of the system and identify and removing illicit discharges.
5	5.6 Municipal Waste Disposal Procedures	Municipal Waste Management, Storage and Disposal Procedures	1	Implemented procedures	Yes, reduces pollutants by accounting for proper storage and disposal of municipal waste and identify and removing illicit discharges.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain</b>
1.1	<p>Post 1 copy of the TCEQ approved SWMP and Annual Report on the City website within 30 days after approval by TCEQ.</p> <p>Provide 1 public notice in the local newspaper for permit renewal, per the process stated by TCEQ.</p>	<p>Goal met, the Annual Report and SWMP was posted on the City Website. Additionally, one public notice was posted in the local newspaper for permit renewal.</p>

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain</b>
1.2	Complete 2 Education Campaigns in which 400 flyers and 250 bookmarkers are distributed to the Rockwall County Public Library and Rockwall City Hall each year. Include 1 excerpt in the City Newsletter each year for each campaign.	Goal met, conducted F.O.G. Campaign and "I pledge to Do the Right Thing" Campaign; Distributed 250 Bookmarks through the Rockwall County Library, 400 Flyers through the Library and Rockwall City Hall, and 2 city-wide newsletter excerpts.
1.3	Promote the SmartScape website by providing 1 link on the City website. Distribute 250 flyers and 200 bookmarks each year to the Rockwall County Public Library.	Goal met, distributed 250 Texas SmartScape flyers and 200 Texas SmartScape bookmarks through the Rockwall County Library and Rockwall City Hall. A link was provided on the City Website.
1.4	Obtain an updated list of the Industrial Permits within the City of Rockwall once per year. Distribute 1 informational flyer to each of these Industrial Businesses.	Goal met, distributed an educational flyer to 5 businesses.
1.5	Review the "Construction Notes" handout once per year to determine if any revisions are needed. Distribute 1 pdf of this handout to contractors in the pre-construction meeting. Track 100% of the number of the pre-construction meetings held with the City each year. Provide 1 link of the "Construction Notes" on the City's website.	Goal met, the Construction Notes handout was reviewed by City staff. It was determined that no updates to the Construction Notes handout were needed for this permit year. There were 33 pre-construction meetings completed this permit year where these construction notes were distributed. The Construction Notes document has been posted to the City Website.
1.6	Utilize NCTCOG tracking of hits as a method to track the number of hits received each year. Document 100% of the hits received from within the City of Rockwall.	Goal met, NCTCOG has tracked 415 hits for this permit year.
1.7	Educate City Council on storm water requirements and program updates by completing 1 presentation each year.	Goal met, 1 presentation was given to City Council this permit year to update them on the SWMP.
1.8	Provide 1 training session to City Employees each year on Preventing Storm Water Pollution. Track 100% of the number of employees in attendance.	Goal met, 42 employees were trained this permit year.
1.9	Distribute storm inlet markers to 100% of new construction projects, where applicable.	Goal met, there were 33 pre-construction meetings completed this permit year. Storm inlet markers were distributed to new construction projects when applicable.
1.10	Track 100% of the number of tips received from the website for Illicit Discharge. Track 100% of the number of phone calls received regarding IDDE as they come in. Track 100% of the Fire Department Responses to Hazmat/Fuel Spills.	Goal met, 0 tips were received by phone calls outside of daily operations, 0 tips were received from the City website, and 19 Hazmat/Fuel Spills reported. For each report, immediate action was taken by the City to remove the pollutant and determine its source.

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain</b>
2.1	Obtain 100% of the GPS coordinates of new storm sewer outfalls each year. Track 100% of the new storm sewer outfalls added to the map. Update the Storm Sewer Map one time per year showing the location of all newly constructed outfalls.	Goal met, there were 48 newly constructed outfalls this permit year. Those outfalls were added to the City map.
2.2	Construction Inspectors receive one Stormwater Management Training session each year: "BMP Maintenance & Post-Construction Inspection" through NCTCOG. Track 100% of the number of field staff in attendance. Review the City's written procedures for responding to Illicit Discharge calls one time per year.	Goal met, 2 employees attended Stormwater Management Training through NCTCOG this permit year and received a certificate. The City's Illicit Discharge response procedures were reviewed and it was determined no changes needed to be made to the procedures for this permit year.
2.3	Obtain an updated list of the Industrial Permits within the City of Rockwall once per year. Track 100% of the number of these Industrial Businesses. Distribute 1 informational flyer to each of these Industrial Businesses.	Goal met, distributed an educational flyer to 5 businesses.
2.4	Review 100% of the existing City ordinances relating to illicit discharges once per year and revise content as appropriate. Review 100% of the general permit document for the impact of the current allowable non-storm water discharges and determined if revisions were needed. Post 1 link of information on allowable non-storm water discharges on the City website within 30 days of approval from TCEQ for the MS4 permit.	Goal met, the City's Illicit Discharge response procedures were reviewed and it was determined no changes needed to be made to the procedures for this permit year. The general permit document for the impact of the current allowable non-storm water discharges were reviewed and it was determined no changes needed to be made for this permit year. A link outlining allowable non-stormwater discharges have been posted to the City website within the 30 days of approval from TCEW for the MS4 Permit.
2.5	Conduct visual inspections of 100% of the new storm sewer outfalls installed each year for Illicit Discharge and non-storm water discharges. Track 100% of the new storm sewer outfalls installed and inspected each permit year.	Goal met, there were 48 newly constructed outfalls this permit year. Those outfalls were added to City map. When an illicit discharge is observed, immediate action is taken by the City to remove the pollutant and determine its source.
2.6	Adopted one ordinance that address Non- Storm Water Discharges. Review the City's Stormwater Ordinance one time per year and adjust as needed.	Goal met, the City's Illicit Discharge response procedures were reviewed and it was determined no changes needed to be made to the procedures for this permit year.

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain</b>
2.7	Track 100% of the number of tips received from the website for Illicit Discharge. Track 100% of the number of phone calls received regarding IDDE as they come in. Track 100% of the Fire Department Responses to Hazmat/Fuel Spills.	Goal met, 0 tips were received by phone calls outside of daily operations, 0 tips were received from the City website, and 19 Hazmat/Fuel Spills reported. For each report, immediate action was taken by the City to remove the pollutant and determine its source.
2.8	Track 100% of septic systems that the city oversees each permit year.	Goal met, since on-site sewage systems (septic systems) are overseen by the County no reporting is received by the City.
2.9	Hazardous Waste collection of household hazardous waste happens upon request from the homeowner. Publish 1 collection phone number on the City website. Collect recyclable materials (newspaper, magazines and clear plastic bottles) weekly and transport to a material recovery facility. Review 100% of the City's recycling procedures each permit year. Provide 24-hour phone numbers and illicit discharge reporting options on the City website. Track 100% of the phone calls and reports sent in from this website. Implement the Illicit Discharge/Dumping Response Plan. Review 100% of this response plan each permit year and adjust as needed.	<p>Goal met, 1 hazardous waste collection phone number and 1 24-hour emergency phone number and other illicit discharge reporting options were posted on the City website.</p> <p>We received 0 tips by phone calls outside of daily operations, 0 tips from the City website, and 19 Hazmat/Fuel Spills reported. For each report, immediate action was taken by the City to remove the pollutant and determine its source.</p> <p>The City's recycling procedures and Illicit Discharge response procedures were reviewed and it was determined that no changes needed to be made to the procedures for this permit year.</p>
2.10	The Rockwall Streets and Drainage Department shall remove floatables (trash) from drainage outfalls when on site. Track 100% of the days when crews removed trash from storm sewer outfalls.	Goal met, there were 32 days that the Rockwall Streets and Drainage Department removed floatables from the City's storm drainage outfalls.
2.11	Review 100% of the Impaired Waters list from TCEQ to see if any waters in the permit area have been added.	Goal met, the TCEQ Impaired Waters list was reviewed this permit year. No new waters have been added in the City of Rockwall.
2.12	Review 100% of the Contract with the Hazardous Waste Contractor each year and adjust as needed. Contractor will schedule and conduct 1 Hazardous Waste Day per year. Provide 1 monthly curb-side pickup for bulk items such as tree limbs and leaves. Provide twice a week grass clipping picked up with the regular trash pickup.	Goal met, the contract with the Hazardous Waste Contractor has been reviewed and it was determined that no changes needed to be made to the contract for this permit year.

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain</b>
3.1	Review 100% of the City of Rockwall Manuals to evaluate performance of the existing adopted portions of iSWM for its applicability to the City. Modify as needed.	Goal met, the adopted portions of the iSWM were reviewed this permit year. It was determined that no changes needed to be made to the City Manuals for this permit year.
3.2	Conduct pre-construction meetings for proposed new construction projects to provide design compliance guidelines to contractors prior to releasing plans for construction. Track 100% of the number of pre-construction meetings held each year. Conduct inspections and follow-up on complaints on construction sites. Follow up by providing recommendations on modifications/improvement of contractor's BMPs and O&M practices. Track 100% of the number of final acceptance letters issued within the City of Rockwall each year.	Goal met, 33 preconstruction meetings were held and 31 final acceptance letters were issued this permit year. Immediate action is taken by the City Staff to get the contractor to fix any and all erosion control problem or illicit discharge.
3.3	Conduct pre-construction meetings for proposed new construction projects to provide design compliance guidelines to contractors prior to releasing plans for construction. Track 100% of the number of pre-construction meetings held each year. Conduct inspections and follow-up on complaints on construction sites. Follow up by providing recommendations on modifications/improvement of contractor's BMPs and O&M practices. Track 100% of the number of final acceptance letters issued within the City of Rockwall each year.	Goal met, 33 preconstruction meetings were held and 31 final acceptance letters were issued this permit year. Immediate action is taken by the City Staff to get the contractor to fix any and all erosion control problem or illicit discharge.
3.4	Track 100% of the number of tips received from the website for Illicit Discharge. Track 100% of the number of phone calls received regarding IDDE as they come in. Track 100% of the Fire Department Responses to Hazmat/Fuel Spills.	Goal met, 0 tips were received by phone calls outside of daily operations, 0 tips were received from the City website, and 19 Hazmat/Fuel Spills reported. For each report, immediate action was taken by the City to remove the pollutant and determine its source.

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain</b>
3.5	Implement procedures to track the received SWPPPs, NOIs and City erosion policies prior to releasing plans for construction. Track 100% of the engineering plans in review each year.	Goal met, the City reviewed 46 projects to verify compliance with SWPPP, and NOI and City Erosion Control Policies.
3.6	Review the "Construction Notes" handout once per year to determine if any revisions are needed. Distribute 1 pdf of this handout to contractors in the pre-construction meeting. Track 100% of the number of the pre-construction meetings held with the City each year. Provide 1 link of the "Construction Notes" on the City's website.	Goal met, 1 link of the Construction Notes has been posted on the City's website. These notes were reviewed this permit year and it was determined no changes were needed for this permit year. We held 33 preconstruction meetings this permit year. These meetings increase the contractor's awareness of proper erosion and sedimentation practices that are required within the City.
3.7	Construction Inspectors receive one Stormwater Management Training session each year: "BMP Maintenance & Post-Construction Inspection" through NCTCOG. Track 100% of the number of field staff in attendance. Review 100% of the City's written procedures for responding to Illicit Discharge calls.	Goal met, 2 employees attended Stormwater Management Training through NCTCOG this permit year and received a certificate. The City's Illicit Discharge response procedures were reviewed and it was determined no changes needed to be made to the procedures for this permit year.
4.1	Review 100% of the City of Rockwall Manuals to evaluate performance of the existing adopted portions of iSWM for its applicability to the City. Modify as needed.	Goal met, the adopted portions of the iSWM were reviewed this permit year. It was determined that no changes needed to be made to the City Manuals for this permit year.
4.2	Conduct field inspections for 100% of completed construction sites to verify compliance to plans and specifications, including site stabilization. Issue "Letters of Acceptance" for 100% of those sites once they comply with plans and specifications (including site stabilization). Review the City's response plan with the Building Department for erosion control complaints. Follow up on 100% of the complaints and observations in the field with the contractors to insure long term O&M.	Goal met, there were 31 final walkthrough inspections and 31 final acceptance letters that were issued this permit year. The City's response plans for erosion control complains were reviewed and it was determined that not changes were needed for this permit year. 100% of the complaints and observations in the field were followed up on for ensure long term O&M.



<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain</b>
4.3	Track 100% of the number of tips received from the website for Illicit Discharge. Track 100% of the number of phone calls received regarding IDDE as they come in. Track 100% of the Fire Department Responses to Hazmat/Fuel Spills.	Goal met, 0 tips were received by phone calls outside of daily operations, 0 tips were received from the City website, and 19 Hazmat/Fuel Spills reported. For each report, immediate action was taken by the City to remove the pollutant and determine its source.
4.4	Review the "Construction Notes" handout once per year to determine if any revisions are needed. Distribute 1 pdf of this handout to contractors in the pre-construction meeting. Track 100% of the number of the pre-construction meetings held with the City each year. Provide 1 link of the "Construction Notes" on the City's website.	Goal met, 1 link of the Construction Notes has been posted on the City's website. These notes were reviewed this permit year and it was determined no changes were needed for this permit year. We held 33 preconstruction meetings this permit year. These meetings increase the contractor's awareness of proper erosion and sedimentation practices that are required within the City.
5.1	Review 100% of the current inventory of City owned and operated facilities. Update as facilities are added. Review the current inventory of City owned and operated facilities and track 100% of any new chemicals or pollutants of concern. Update as facilities are added. Review 100% of the existing map of MS4 City owned facilities and storm water controls. Update as facilities are added.	Goal met, there are currently 14 City owned and operated facilities. There were 0 new chemicals/pollutants of concern identified at these 14 facilities this permit year. The MS4 City owned facilities map has been reviewed and updated as needed.
5.2	Provide 1 training session to City Employees each year on Preventing Storm Water Pollution. Track 100% of the number of employees in attendance. Evaluate NCTCOG training materials and modify as needed. Construction inspectors are sent to 1 Storm Water Pollution Prevention course with NCTCOG. The employees and dates of training are documented upon completion. Annually evaluate strategy for training existing employees.	Goal met, 42 employees were trained this permit year. The NCTCOG training materials were reviewed and it was determined that this training was the best fit for our Municipal Employees.

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Explain progress toward goal or how goal was achieved If goal was not accomplished, please explain</b>
5.3	Update City Contract documents to include storm water protection for hired contractors. Track 100% of the number of contractors doing work for the City. Develop a plan and procedure to provide oversight of contractor activities. Review 100% of that plan and procedure each year and adjust as needed.	Goal Met, there are 57 contractors currently doing work for the City. A plan/procedure has been created and executed to provide oversight of contractor activities.
5.4	Review 100% of the current Pollution Prevention Plan for operations and update as needed. Implement the Pollution Prevention Plan. Track 100% of the number of O&M Projects that may require a SWPPP.	Goal Met, the current Pollution Prevention Plans for operations were reviewed and it was determined that no changes were needed for this permit year. The larger operations that require a SWPPP are classified as CIP projects. There were 0 CIP projects completed this permit year that required a SWPPP.
5.5	Review 100% of the inspection process to identify sensitive areas for waste accumulation each year. Update as needed. Conduct an inspection to identify 100% of the sensitive areas for waste accumulation. Identify the responsible party for 100% of the accumulation of material. Report 100% of the miles of streets swept by city staff each year. Enforce 100% cleaning by responsible party. City to inspect City's owned facilities quarterly. Property owners to keep private property facilities 100% clean.	Goal Met, the inspection process and policy number SD-03 was reviewed this permit year and it was determined that no changes were needed for this permit year. When an illicit discharge is observed, immediate action is taken by the City to remove the pollutant and determine its source. This permit year there were 124.5 miles of streets swept by the City Staff.
5.6	Identify 100% of the municipal operations generating wastes and the types of wastes generated. Develop and document 100% of waste disposal procedures and training of municipal employees. Implement 100% of waste disposal procedures.	Goal Met, the waste disposal procedures and policy number SD-02 was reviewed this permit year and it was determined that no changes were needed for this permit year.

## **C. Stormwater Data Summary**

The MS4 has taken multiple measures to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. These measures include:

- Visual inspections of the storm sewer system outfalls to ensure no illicit discharge is present at the outfall location. There were 48 additional storm sewer outfalls documented this permit year. If illicit discharge was observed, an investigation was taken to determine the cause and location of the illicit discharge. A list of pollutants was gathered for each facility in violation.
- Visual inspections of inlets to ensure that they are not clogged and are functioning as intended. Inlets that have been observed to be clogged and non-functional have been cleaned to allow for proper drainage.
- The city regularly performs sweeps and cleaning of the streets to prevent illicit discharge from entering into the storm sewer system. This permit year, there were 124.5 miles of City streets swept.
- The city regularly sends inspectors out to construction sites to observe storm sewer systems during rain events to ensure that construction sites have adequate erosion and sediment control measures put in place.
- The City regularly conducts field inspections for completed construction sites to verify compliance to plans and specifications, including site stabilization. The City has issued 31 "Letters of Acceptance" for all sites that comply with these plans and specifications, including site stabilization.
- The City has implemented procedures to track the received SWPPPs, NOIs and City erosion policies prior to releasing plans for construction. The City has reviewed 46 projects to verify compliance with SWPPP, and NOI and City Erosion Control Policies.
- There have been 0 illicit discharge tips received by phone calls outside of daily operations and 0 tips received from the City website. There have been 19 Hazmat/Fuel Spills reported and for each report immediate action was taken by the City to remove the pollutant and determine its source.

## **D. Impaired Waterbodies**

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

N/A

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

N/A

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A

4. Report the benchmark identified by the MS4 and assessment activities:

<b>Benchmark Parameter</b>	<b>Benchmark Value</b>	<b>Description of additional sampling or other assessment activities</b>	<b>Year(s) conducted</b>
N/A			
N/A			
N/A			

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

<b>Benchmark Parameter</b>	<b>Selected BMP</b>	<b>Contribution to achieving Benchmark</b>
N/A		
N/A		
N/A		
N/A		

6. If applicable, report on focused BMPs to address impairment for bacteria:

<b>Description of bacteria-focused BMP</b>	<b>Comments/Discussion</b>
N/A	
N/A	
N/A	
N/A	

7. Assess the progress to determine BMP’s effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

<b>Benchmark Indicator</b>	<b>Description/Comments</b>
N/A	
N/A	
N/A	
N/A	
N/A	
N/A	
N/A	
N/A	

## E. Stormwater Activities

Describe activities planned for the next reporting year:

<b>MCM(s)</b>	<b>BMP</b>	<b>Stormwater Activity</b>	<b>Description/Comments</b>
2. Illicit Discharge Detection and Elimination	2.5: Detecting and Removing Illicit Discharges	Conduct a visual inspection of new outfalls for illicit discharge.	City will take program developed to conduct visual inspections as required by the program.
5. Pollution Prevention and Good Housekeeping for Municipal Operations	5.5: Storm Water System Maintenance Plan	Conducting storm water inspection, identifying sensitive areas, and responsible party and enforcement.	The inspection, identification of sensitive waste accumulation areas and finding responsible party will be preform in accordance to the Plan developed by the City.

## F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

Yes  No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

Yes  No

If "Yes," report on changes made to measurable goals and BMPs:

<b>MCM(s)</b>	<b>Measurable Goal(s) or BMP(s)</b>	<b>Implemented or Proposed Changes (Submit NOC as needed)</b>
N/A		
N/A		
N/A		
N/A		
N/A		
N/A		

**Note:** If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

N/A

### G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

<b>BMP</b>	<b>Description</b>	<b>Implementation Schedule (start date, etc.)</b>	<b>Status/Completion Date (completed, in progress, not started)</b>
N/A			
N/A			
N/A			
N/A			

### H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

Yes  No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation: N/A

Name and Explanation: N/A

Name and Explanation: N/A

2.a. Is the permittee part of a group sharing a SWMP with other entities?

Yes  No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

Yes  No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

### I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

13

2a. Does the permittee utilize the optional seventh MCM related to construction?

Yes  No

2b. If "yes," then provide the following information for this permit year:

<b>The number of municipal construction activities authorized under this general permit</b>	
The total number of acres disturbed for municipal construction projects	N/A

**Note:** Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.



## J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

Name (printed): Amy J Williams, P.E. Title: Director of Public Works/City Engineer

Signature:  Date: 2-29-24

Name of MS4 \_\_\_\_\_

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of MS4 \_\_\_\_\_

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of MS4 \_\_\_\_\_

**If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.**

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.